

Employment	2000-Present	<p>Fort Frances Times Ltd., Fort Frances, ON</p> <ul style="list-style-type: none"> ▪ Division Manager, Electronic Publishing ▪ Currently leading a four-person web development team in publication of online edition of daily newspaper (http://www.fortfrances.com/) ▪ Design and maintain client base of 40+ business & government web sites ▪ Created and implemented divisional strategic development framework ▪ Responsible for all division in-house promotions, marketing plan and advertisement design ▪ Primary sales representative for division ▪ Administer and maintain colocated Linux/Apache web/mail server ▪ Winner of the 2000-2001 Ontario Community Newspaper Association award for Best Online Edition ▪ Nominated for the OCNA award for Best In-House Advertisement
	1997-2000	<p>iDesign Graphics, Emo, ON</p> <ul style="list-style-type: none"> ▪ Ontario-registered sole proprietorship ▪ Specializing in electronic publishing and web site development
	1993-1997	<p>Dunn Communications Ltd., North Vancouver, BC</p> <ul style="list-style-type: none"> ▪ Systems/production manager ▪ Responsible for design, layout and production on weekly and monthly full-colour print projects, with circulations of 90,000-150,000 ▪ Supervised production department, working to firm deadlines ▪ Operated MacOS-based systems, running QuarkXpress, Adobe Illustrator, Macromedia Freehand, Adobe Photoshop, Filemaker Pro, Adobe GoLive, Adobe Pagemill and Adobe Pagemaker ▪ Senior operator of Agfa Accuset 1000 Imagesetter and RIP server ▪ Responsible for all workstation, hardware, network and software support ▪ In-house web development coordinator, responsible for several different client sites
Education	2000-2001	<p>Open University, Burnaby, BC</p> <ul style="list-style-type: none"> ▪ Studying towards a General BA focused in Business Administration
	1995	<p>Vancouver Film School, Vancouver, BC</p> <ul style="list-style-type: none"> ▪ Advanced HTML publishing program
	1991-1993	<p>University of Victoria, Victoria, BC</p> <ul style="list-style-type: none"> ▪ Studied towards a BFA degree in journalism
	1985-1991	<p>Sentinel Secondary School, West Vancouver, BC</p> <ul style="list-style-type: none"> ▪ Graduated Honors Standing ▪ Scored Top Honors in Advanced Placement English Examination
Related Skills		<ul style="list-style-type: none"> ▪ Over ten years of experience in QuarkXpress, eight years in Photoshop ▪ Extensive knowledge of desktop publishing and electronic publishing industries, including equipment, concepts and solutions ▪ Skilled in a wide range of web and prepress software packages ▪ Comfortable in Mac OS 9, Mac OS X and Windows environments ▪ Clear, concise and professional writing skills ▪ Strong creative design and layout experience ▪ Excellent interpersonal and communication skills ▪ Experience in supervisory position ▪ Ability to work on multiple tasks within deadline